

Committee for the Restoration and Beautification of Randolph Cemetery

Historic Columbia Foundation, 1601 Richland Street, Columbia, SC

Meeting Minutes

September 17, 2009

Call to Order/Prayer

President Carlos Smith called the meeting to order and opened with a prayer. Carlos then called for introductions of those in attendance.

August 20th Meeting Minutes

The minutes of the August 20th meeting were prepared by Keilah Spann and read by Maeward Belk. A motion was made to accept the minutes as read. The body approved the motion.

Treasurer's Report

Cornell Boyd, reported that the balance in the checking account was \$1,057.78. He also reported that the two checking accounts have been consolidated into one account with First Citizens Bank. A question arose concerning the house owned by the Committee. Carlos reported that the house is in disrepair and too costly to repair at this time. Some discussion and concerns ensued about the house. In the interest of time the discussion about the house was tabled until further notice.

501(C)(3) Status

Carlos reported that the IRS has approved the Committee's request for 501(C)(3) status retroactive to April 19, 1999. This means that the organization is exempt from Federal income tax and may receive and solicit contributions from outside sources.

Membership Development

Carlos asked for volunteers to assist with membership development for the Committee. Ms. Vivian Russell Baker is interested in supporting this effort.

Donations

The group was asked to think about ideas for soliciting donations for the organization. Carlos stated that a plan must be developed for the purpose of soliciting donations.

Landscaping for Remainder of 2009

Keilah Spann reported that a company has been hired for grass cutting, and removal of debris for the months of October and November 2009. The initial cleanup cost for October is \$1,800.00 and \$700.00 for the month of November. The group was asked to notify Keilah if anyone knew of other contractors who may be interested in performing this work.

Marketing/Public Relations

Randolph Cemetery is in need of public relations, marketing, branding, etc. Carlos suggested that establishing a website to tell the Randolph story would be very appealing. Mrs. Robin Foster-McClure said she would assist us by starting a blog. She requested approved photos for a heading.

Review of Draft Cemetery Code

Keilah Spann went over the draft Cemetery Code and guidelines she developed. The Cemetery Code and Guidelines will be voted on at the next meeting.

Next Meeting

October 15, 2009 at 6pm

Carlos Smith, President
Maeward S. Belk, Secretary